



# Conflict of Interest Policy and Procedure

As an APA-approved sponsor of continuing education, The Social Learning Institute, LLC is committed to identifying and resolving potential conflicts of interest in the planning, promotion, delivery, and evaluation of continuing education. Consistent with concepts outlined in the APA Ethical Principles of Psychologists and Code of Conduct, potential conflicts of interest occur when an individual assumes a professional role in the planning, promotion, delivery, or evaluation of continuing education where personal, professional, legal, financial, or other interests could reasonably be expected to impair his or her objectivity, competence, or effectiveness.

## Potential Conflicts of Interest in the Planning of Continuing Education programs

The CE committee is responsible for identifying, declaring, and resolving any potential conflict of interest. When submitting their application to present, all instructors are required to complete a conflict-of-interest form. If a potential conflict of interest arises, the CE committee will carefully review the presenter's explanation regarding the conflict and assess whether the program meets the necessary criteria to offer continuing education.

The Social Learning Institute, LLC requires that professionals participating in the planning of continuing education identify any potential conflict of interest they may have in the review, selection, development, delivery, or evaluation of that program and disclose the conflict or recuse themselves from any decision-making concerning that program. The CE committee will ensure that the individual recuses him or herself from the planning process in the event of a potential conflict of interest.

## Potential Conflicts of Interest in the Promotion and Delivery of Continuing Education programs

The Social Learning Institute, LLC will clearly describe any commercial support for the CE program, presentation, or instructor to program participants before the CE program begins. All information about financial support or any potential conflict of interest will be clearly stated on promotional material, website course description or on the first slide of the program. Any other relationship that could be reasonably construed as a conflict of interest will be disclosed as well.

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